



Parent Registration Checklist

- New students:** Schedule an appointment to tour our facilities.
- 7th-12th grade students:** Schedule a meeting with the Principal, Mr. DuBois.
- Complete Online Registration Forms (Paper forms available upon request).
 - **Returning students:** Log in to your Gradelink account at www.gradelink.com (click the "Login" button in the upper right-hand corner). After logging in, click "Re-enroll" to access the online application.
 - **New students:** Use the link on our school web site to access the online application form.
- New 1st-12th grade students:** Schedule a time to take entrance examinations.
- Pay Registration Fee
 - See current fee sheet for Registration Fees.
 - Students are not considered enrolled until Registration fee is paid and Registration forms are returned.
- Pay Book Fee
 - See current fee sheet for Book Fees.
 - Students will not be able to attend classes until Book Fee is paid.
- New students:** Provide a copy of your child's Birth Certificate.
- Provide a **current** copy of your child's Florida Physical Form.
- Provide a **current** copy of your child's Immunization Record on a Florida form. If you choose not to immunize your child due to religious or medical reasons, we must have an immunization exemption form on file.
- Sign and have your child's medical emergency form notarized. This must be done in the school office. We will let you know when this is available for you to complete.
- Attend Orientation evening in August to get more information, receive uniform shirts, and complete any remaining paperwork. (If Orientation has already passed, see office personnel to complete this step.)

MAKE SURE ALL ITEMS HAVE BEEN CHECKED OFF BEFORE SCHOOL STARTS!

THESE THINGS ARE REQUIRED FOR YOUR CHILD TO START SCHOOL ON THE FIRST DAY!